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Meeting Minutes

Van Lang Admissions

# Revision Table

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| --- | --- | --- | --- |
| Author | Date | Reason for changes | Version |
| Khoi Nguyen | 21/11/2016 | Initial Document | 1.0 |

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| **Writer:** | Nguyễn Anh Khởi | **Location:** | 701C | | |
| **Date:** | **8/11/2016** | **Start:** | 10h30 | **Finish:** | 12h10 |

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| Purpose of meeting: |
| * Review Process * Discuss about incremental process |

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| Participants in meeting | | | |
| Name | Role | E-mail | Phone |
| Lê Sĩ Phú | Mentor | lesiphu@vanlanguni.vn | 0986982003 |
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| Nguyễn Anh Khởi | Member | nguyenanhkhoicntt@gmai.com | 0933408603 |
| Đoàn Anh Minh | Member | minhdoan414@gmail.com | 01284144641 |
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| Nguyễn Xuân Thái Hiền | Member | bs.gtts44@gmail.com | 0974949241 |

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| Content |
| - Compare incremental original with incremental build  - How Test -> Design  - Sub-process of each process  - Update all processes  - Reading and understanding of the incremental process together  - Need test all phase  - Process always have Roles , Activities , Artifacts |

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| References |
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| Note |
| - Update document |

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| To Do Tasks | | | | |
| **#** | **Task** | **Start date** | **Completion date** | **Status** |
| 1 | Learn software development ( Nodejs , MongoDB , AngilarJS … ) | 21/11/2016 | 13/12/2016 | Medium |
| 2 | Create Usecase | 21/11/2016 | 13/12/2016 | High |
| 3 | Create Con-ops | 21/11/2016 | 13/12/2016 | High |
| 4 | Create SRS | 21/11/2016 | 13/12/2016 | High |

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| Next meeting | | | |
| **Date:** | **Content:** | **Time:** | **Location:** |
| **Writer:** | Nguyễn Anh Khởi | | |

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